



Office of  
Pastoral Administration

# Diocese of Colorado Springs

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*Knights of Columbus*  
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## MEMORANDUM

DATE: December 30, 2003  
TO: Parishes and Entities of The Diocese of Colorado Springs  
FROM: Janis Balentine, Exec. Asst. to the Finance Officer  
SUBJ: State Sales Tax Exemption

Copied below is a facsimile of an updated Certificate of Exemption issued to The Diocese of Colorado Springs. The exemption number 98-05693-0000, is applicable to all parishes and entities of The Diocese of Colorado Springs as listed in the Official Catholic Directory.

When you are making a purchase of goods for use within the parish, you must supply the vendor with this exemption number in order to avoid being charged sales tax on the transaction. The facsimile may be copied to vendors who require a copy for their files along with a copy of our Official Catholic Directory pages. When mailing a copy of this memo and certificate to vendors, please note your parish's name, address, and phone number on the copy.

Occasionally, vendors refuse to accept a certificate they believe is expired. **THIS CERTIFICATE DOES NOT EXPIRE.** If a vendor requires verification that the certificate is valid, they may call 1-303-238-3278 or visit the DOR website at [www.tax.colorado.com](http://www.tax.colorado.com).

FR 0160.107(03)  
COLORADO DEPARTMENT OF REVENUE  
DENVER CO 80261-0013

### CERTIFICATE OF EXEMPTION FOR COLORADO STATE SALES/USE TAX ONLY

THIS LICENSE IS  
NOT TRANSFERABLE

USE ACCOUNT NUMBER for all references	LIABILITY INFORMATION		ISSUE DATE
98-05693-0000	04 017	N 050184	NOV 17 2003

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228 N CASCADE AVE  
COLORADO SPRINGS CO. 80903-1322

*M. Michael Cook*  
Executive Director